

OWNER UPDATE FORM – LAKE RUN CONDOMINIUMS

Please assist us in better communicating with you by filling out and returning this form with your completed Proxy and ACH EZ AUTO PAY Enrollment Form. You may fax the completed form to 847- 537-3046, or scan and email it to **LakeRunOffice@gmail.com**. You may also mail correspondence the site office at 16 E. Old Willow Rd. – Prospect Heights, IL 60070.

Unit Number: _____ Owner Name: _____

(All notices will be delivered to the Owner as specified on this form or last known)

Owner Mailing Address: _____

(for non-resident owners)

City: _____ State: _____ Zip: _____

Contact Numbers: Home: _____ Work: _____

Cell: _____ Fax: _____

Email Address: _____@_____

Emergency Contact: Name: _____ Phone: _____

Insurance Carrier: _____ Policy# _____ Expires: _____

TENANT INFORMATION

(ALL NON-RESIDENT OWNERS MUST COMPLETE THIS SECTION)

Name: _____ Phone: _____

Email Address: _____@_____

Lease Term: ____/____/____ -- ____/____/____

A current lease must be provided to management. Non-Resident Owners with expired leases may be subject to fines.

GENERAL INFORMATION

Registered Vehicle(s) (Year, Make, Model, Color & Plate #):

1. _____ 2. _____

A copy of the current lease from all non-resident owners must be provided to management. Owners with expired or lapsed leases are subject to violations and fines.

Additional Occupants (Name, Age): 1. _____ 2. _____

3. _____ 4. _____ 5. _____

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS FORM!